**Brainfuse Provider Response Form**

**Welcome to the Writing Lab!**

Analysis and recommendations about specific parts of your paper are included in the tutor response form. A copy of your paper is also posted below this form, and it includes additional comments in brackets. **If you do not see the tutor’s comments or a tutor’s review appears to be missing, please contact** [info@brainfuse.com](mailto:info@brainfuse.com)**. For specific questions about your paper, please resubmit through the Brainfuse Writing Lab.**

**Thank you for choosing the Writing Lab, and best wishes with your revisions!**

**Grammar, Usage, and Mechanics:**

As you review your paper, please focus on identifying and correcting the types of errors that are addressed below. Some examples of these errors are pointed out in the in-text comments on your paper, but you should use these guidelines to check all parts of your work. Note that there may be other issues with grammar, usage, and mechanics in this paper as well.

**Summary of Reoccurring Grammar Concerns:**

* The structure of the paper is effective, but grammar is a major issue.
* For all other sentences, simplify them (make them shorter and use words that you are confident with) in order to avoid grammatical errors.
* There were a few issues with word order changing the meaning of a phrase.
* There were issues with sentence structure. These sentences can often be fixed by removing extraneous parts or otherwise making them *simpler.*
* There were several awkward/unclear words/phrases that need to be fixed by adding, deleting, and/or changing certain words. Reading your paper out loud is the best way to decide how to revise these phrases.
* We recommend proofreading your entire draft out loud in order to catch and correct grammatical errors.

**Useful Links:**

To catch other types of errors, please refer to The Brainfuse Essential Grammar Guide. You can view the guide by clicking on this link and logging in to Brainfuse:

[**http://www.brainfuse.com/curriculumupload//1381694219673.html**](http://www.brainfuse.com/curriculumupload//1381694219673.html)

If you would like a review focused on your content, in the future, please request a **content review** in the comments box.

*Formatting*

Please use the Brainfuse Style Guides for information on citation formatting.

*APA* [**https://admin.brainfuse.com/curriculumupload//1514394321264.pdf**](https://admin.brainfuse.com/curriculumupload/1514394321264.pdf)

*MLA* [**https://admin.brainfuse.com/curriculumupload//1514393937280.pdf**](https://admin.brainfuse.com/curriculumupload/1514393937280.pdf)

*Chicago Style* [**https://admin.brainfuse.com/curriculumupload//1515512833067.pdf**](https://admin.brainfuse.com/curriculumupload/1515512833067.pdf)

1: complain Email:

You bought a television but there is something wrong with it.

Write an email to the agent,

1: the details

2: what’s wrong with the TV

3: how to handle with that?

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Dear Manager:

I am afraid that I have to complain for (about)[word choice – would an adverb word better here?] the TV I bought in your store on weekend (last weekend)[you are missing an article here]. Everything looks good except there’s a defective pixel on the left-top side. I am sure that there’s no collision during the time I brought it home. It’s quite annoy because I’ll use this television to watch some HD movies. [review comma placement when using conjunctions] A defective pixel on a brand-new, the latest-model [is an article necessary here?], 4K television is not acceptable.

I have no choice but I have to ask you to exchange a new one for me. [review comma placement when using conjunctions] However, I don’t have a car in this city. I could get the television myself because I rent a trunk last weekend [confusing word choice – consider revising]. So I have to ask you to ship another TV to my house and get [word choice] this TV back. Please let me know your earliest convenience for changing this TV so I can stay at home and open the door for you. [review comma placement when using conjunctions] Thanks in advance.

Regards,

ccas [typically, your full name goes in the signature line]